**Men’s and Women’s Choir Handbook**

Ages 12-18

Contact Information:  
[www.luxvenit.org](http://www.luxvenit.org), [richardandmarycarr@sbcglobal.net](mailto:richardandmarycarr@sbcglobal.net)  
(817) 627-9301

Please place the ENTIRE handbook in the back of the choir folder**. Parents, please notice the forms that need to be signed and returned to class.**

***In everything that he undertook in the service of God’s temple and in obedience to the law and the commands, he sought his God and worked whole-heartedly. And so he prospered. 2 Chronicles 31:21***

**Attendance:**

The overarching goal of the Men’s and Women’s Lux Venit Choirs is to work in unity as a team and individually to **pursue excellence** that gives glory to our Lord Jesus Christ. This ensemble requires discipline to study at home and preparedness for each rehearsal. The selection of choral literature aims to glorify God in worship as well as expose students to a variety of musical genres such as Baroque, Classical, Renaissance, folk tunes, spirituals, etc. All choral groups function as a team. The smaller the team, the more that is demanded from each individual to make the team successful. It is necessary for students to study music at home so that rehearsals are efficient. Excellent attendance to rehearsals, extra rehearsals and concerts is imperative.

Students will be given a calendar at the beginning of the semester with all the rehearsal and performance dates for that semester. In the event that we are invited to perform later in the semester, Mr. Carr will check the availability of the students and parents before making the performance mandatory. Otherwise, **all dates on the calendar are mandatory and any student who will need to miss more than 1 performance or 2 rehearsals needs to talk to Mr. Carr.**

**WRITTEN COMMUNICATION IS THE KEY!**

Parents, please send a note to class with your child if:

o your child misses a regular class, extra rehearsal or concert due to illness or an emergency. *Students should not plan on more than 2 absences from regularly scheduled class per semester.*

o your child will miss any extra rehearsal or concert due to an \*excused absence. **Please give 2 weeks’ notice if possible.**

\*Excused Absence:

Illness, Death in the family, Family reunion or family wedding, Planned family trip

Conflict with another competition

**CLASS EXPECTATIONS:**

1. Class begins promptly. Please be seated and ready to begin.

2. Students need to bring their folder with music, pencil & colored pencils to each rehearsal.

3. All assignment sheets need to be returned to class the following week with a parent signature. (These will only go out periodically but will count as **homework grades**.)

4. Students are expected to practice at home to be prepared for each rehearsal. There is a minimum practice time

of 45 minutes per week.

*5.* Students are to encourage and support one another. *Accept one another, then, just as Christ accepted you, in order to bring praise to God. Romans 15:7*

6. Each student is strongly encouraged to participate in High School All-Region, Middle School Region Choir, and Solo & Ensemble Contest.

7. During rehearsals, students need to take notes in their music and study at home observing these musical markings.

8. Students must purchase a uniform that conforms to the uniform requirements and be ready to wear it by the first performance date (Fall Concert).

*9.* Students are expected to be attentive and well-mannered during class, following instructions the first time they are given, and avoiding visiting until class is over. *So then, let us not be like others, who are asleep, but let us be alert and self-controlled.* *I Thessalonians. 5:6*

**Citizenship Grade:**

E = Excellent (90 – 100) NI = Needs Improvement (80 – 89) UN = Unsatisfactory (lower than 80)

Students who earn an “**NI**” will be placed on probation the following semester. If the citizenship grade does not improve to “**E**” the following semester, they will be removed from the class. “**UN”** results in automatic removal from the class. If you need further explanation about this grade, please let me know.

If you have any questions, do not hesitate to e-mail me at [richardandmarycarr@sbcglobal.net](mailto:richardandmarycarr@sbcglobal.net).

I look forward to a rewarding semester working with your child!

Richard Carr,

Director of Lux Venit Choral Academy

**Supplies**

o Sturdy 1-inch, 3-ring BLACK folder (flat black is better than laminated – we may use these to perform with)

o Pencil Pouch

o Copy of choir handbook and calendar in the back of the folder

o 2 mechanical pencils

o Red colored pencil and **highlighter**

**Home Study: Practicing with Accompaniment CD**

Students have been given a practice CD to aid them in the process of learning and memorizing their music. Mr. Carr’s goal is that students spend the time necessary at home to learn their part so that class time may be spent working on blend, choral tone, dynamics, and other musical elements.

Students are expected to practice a minimum of 45 minutes total per week but are discouraged from practicing any more than 3 hours per week. (Students who practice too much, especially at the beginning of the semester, may memorize bad breathing habits, pronunciations, etc. if these aspects have not been covered in class yet.) In class, students should be marking their music with breath marks, correct vowel sounds, pronunciation reminders, loud & soft symbols, etc. These markings need to be rehearsed correctly at home. Please follow the guidelines below for effective practice:

Warm-up the voice (5 – 7 minutes will do).

Always look at your music until time to memorize.

Use a pencil to mark reminders in your music.

When a mistake is made, (i.e. taking a breath in the wrong place), stop the CD, rewind and sing the phrase again at least 3 more times correctly. Avoid just singing along with the CD without engaging your mind and correcting mistakes.

If unable to sing due to illness, listening is another form of effective practice.

Return practice card in the folder marked “returned practice cards”. You must have a parent signature to earn merit points.

Return REQUIRED Assignment Sheets to class with parent signature.

Lux Venit Choir Practice Procedures & Merit Point System

Throughout the semester, students will be awarded merit points for practicing each week and for participating in extra musical events. This Merit System rewards students for stretching themselves musically beyond the basic requirements of the class. Rewards will be given at the end of the year at the Lux Venit AWARDS CEREMONY. **Students must practice at least 45 minutes per week to fulfill the basic requirements of the class and receive a certificate of 1200 merit points by the end of the year.**

**Merit Points Awarded for Practice Time:**

**15 minutes = 15 points 30 minutes = 30 merit points**

**45 minutes = 45 merit points 60 minutes = 60 merit points**

**3 hours = 180 merit points (This is the maximum # of points that may be received in one week.)**

Students are expected to practice a **minimum** of 45 minutes per week. Practice cards will be viewed weekly and taken up monthly.

Extra Merit Points

Students may earn even more merit points by participating in extra musical events. Any time a student attends a concert, writes a report, or auditions for a solo, they may fill out a Merit Sheet to receive merit points. Merit Sheets will be available each week on the table at the entrance of the rehearsal room. Students simply fill out the Merit Sheet and return it to the envelope labeled “Returned Merit Sheets”. Throughout the semester, a chart will be posted showing students how many merit points they have earned up to that point in the semester. The following page is a sample of the Merit Sheet:

Sample Merit Sheet

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Choir: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place a check on the line for which you are receiving points. Attach any necessary items such as programs, parent notes, certificates, etc. to this sheet and return to the appropriate folder marked “Returned Merit Sheets”.

**Ways to earn Merit Points: # of Points:**

Say your memory verse 30 points \_\_\_\_\_\_\_\_

Audition for a solo or small ensemble part in a Lux Venit Choir 60 points \_\_\_\_\_\_\_\_\_

Be selected to sing a solo or sing in a small ensemble (points awarded after performance) 60 points \_\_\_\_\_\_\_\_\_

Write a report on a composer or era of music that relates to music we are studying in class 45 points \_\_\_\_\_\_\_\_\_

**\***Attend a classical concert (symphony, opera, choir, band, etc.) 45 points \_\_\_\_\_\_\_\_\_

Audition for All-Region/All-State Choir 500 points \_\_\_\_\_\_\_\_\_

Make Region Choir and attend Clinic/Concert 150 points each\_\_\_\_\_\_\_\_\_

Make All-State Choir & attend Clinic/Concert 600 points \_\_\_\_\_\_\_\_\_

Participate in TPSMEA Solo/Ensemble Recital & Contest 400 points/solo, 200 points/ensemble \_\_\_\_\_\_\_\_\_

Summer Choir Camp 500 points\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ points

**Total Merit Points: \_\_\_\_\_\_\_\_\_\_\_**

**\***Students will need to turn in a program signed by a parent or have a parent write a short note describing the nature of the performance.

Awards

Perfect Attendance = 90 merit points (Awarded per semester by the director)

1200 Merit Points = Certificate *(Practice 45 minutes per week)*

Student receives a Merit Award Certificate

1920 Merit Points = Bronze Merit Award

Student receives a Bronze Medal & certificate

2520 Merit Points = Silver Merit Award

Student receives a Silver Medal & certificate

3120 Merit Points = Gold Merit Award *(Practice 2 hours per week*)

Student receives a Gold Medal & certificate

Highest Merit Points in the Choir Class = Merit Scholar Award

Student receives an engraved Gold Medal & certificate

TMEA and TPSMEA Choral Contests & Descriptions

The Lux Venit Choral Academy program is a member of the **Texas Private School Music Education Association and Texas Music Educators Association.** The activities and organizations of TPSMEA and TMEA are designed to enhance and promote the teaching of music by providing appropriate opportunities of enrichment and achievement through competition and clinics/concerts.

***(Go to tpsmea.org and tmea.org for further details about the organizations.)***

These events are optional and available to any student that wishes to advance their musical training and experience. Each event requires a high level of commitment and study. TPSMEA and TMEA offer scholarships to students who wish to pursue a degree in music.

**FALL**

**Middle School Region Choir**

**Criteria:**

12 - 14 years of age (7th – 8th grade)

Student must be disciplined and self-motivated to learn & memorize music.

$30.00 Participation Fee (music fee + Lux Venit Fee)

Parent/Student Signed Commitment Form.

Student **must** be enrolled in Lux Venit during fall semester.

Students and parents must be able to commit to all the dates given below.

Students selected must sign-up to work with Mr. Carr at least 2 times before auditions.

\* **Description:**

The **Middle School Region Choir** is a fabulous learning experience where talented middle school singers are selected through an audition process to sing in a clinic/concert with approximately 180 students from Region 2 (Keller, Saginaw, Denton and Wichita Falls). For auditions, students prepare 3 choral works, learning their vocal part. Lux Venit will provide music and a practice CD. They perform small portions of these 3 pieces and sight-read 8 measures. A panel of five judges will listen to the singers and select the top sopranos, altos, tenors and basses to make up the Region Choir. These students will come together for an all-day event on a Saturday in November to work under the direction of a well-known conductor and then finish out the day with a concert at 5:00 PM. They are exposed to challenging music and enjoy working with other talented singers from around the area.

**They are awarded a Region Choir patch.**

**All-Region & All-State Contests**

**Criteria:**

9th grade – 12th grade students (14 – 18 years) Students need strong vocal and music reading skills.

Student must be disciplined and self-motivated to learn & memorize music.

$36.00 Participation Fee (Lux Venit Fee)

Parent/Student Signed Commitment Form.

Student **must** be enrolled in Lux Venit during Fall & Spring Semesters. Students and parents must be able to commit to all the dates given below and fill out the TMEA Contract at the time of the audition process.

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**Spring – TPSMEA Contests**

**Solo & Ensemble Contest**

**Criteria:**

5th grade – 12th grade students (11 – 18 years)

Student must be disciplined and self-motivated to learn & memorize a solo.

The Director will only work with students who have taken the time to learn their music with the rehearsal CD provided.

$30.00 per student doing a solo, $15 for an ensemble

($30.00 includes accompanist fee, rehearsal CD & music, and contest entry fee per round.)

**Students selected must sign-up for (1) 30-minute coaching sessions with Mr. Carr.**

**DATES/DEADLINES:**

Week of December 1 - Sign-up & Payment Deadline for participation - Songs will be assigned before the Christmas holiday.

(Payment must be received before music will be assigned to the student.)

Late February; S & E, Lux Venit Uniform

(Students will sign-up for a 7-minute audition time slot)

**How does the contest work?**

Students are assigned a solo or ensemble that is from the University Prescribed Music List and appropriate for their skill level.

Class 1 solos/ensembles: Advanced high school level

Class 2: Beginning high school, advanced middle school

Class 3: Beginning middle school

Each soloist and ensemble will be allowed to perform one song for the judge. Each participating school will be given an appropriate “block” of time in which to schedule their own students.

Song selections must be sung from memory and Mr. Carr or another accompanist will accompany all Lux Venit soloists. All ensemble selections are a cappella.

A student may choose to sing in 1 ensemble and/or perform up to 2 different solos.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read the requirements and expectations

*Student Signature*

for membership in the Lux Venit Men’s and Women’s Choirs and agree to abide by them.

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read the requirements and

*Parent Signature*

expectations for membership in the Lux Venit Men’s and Women’s Choirs and will support my child in fulfilling them.

**Contact Information:**

*\*Optional*

\*Student e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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